



WITH YOU ALWAYS

## Corporate Guard – Directors' & Officers' Liability Insurance

UIN: IRDAN108CP0003V01200708

---

## POLICY WORDINGS

---

### Tata AIG General Insurance Co. Ltd.

Registered Office:

Peninsula Business Park, Tower A, 15th Floor,  
G.K. Marg, Lower Parel, Mumbai – 400013

24X7 Toll Free No: 1800 266 7780 Fax: 022 6693 8170

Email: [customersupport@tataaig.com](mailto:customersupport@tataaig.com) Website: [www.tataaig.com](http://www.tataaig.com)

IRDA of India Registration No: 108 CIN:U85110MH2000PLC128425

In consideration of the payment of the premium and in reliance upon the *submission*, the *insurer* and the *policyholder* agree as follows.

## 1. Insurance Cover

The following insurance covers are afforded solely for *claims* first made against an *insured* during the *policy period* and reported to the *insurer* as required by this policy.

### 1.1. Management Liability

#### (i) Individuals

The *insurer* shall pay the *loss* of each *insured person* due to any *wrongful act*.

#### (ii) Outside entity directors

The *insurer* shall pay the *loss* of each *outside entity director* due to any *wrongful act*.

#### (iii) Company reimbursement

If a *company* pays the *loss* of an *insured person* due to any *wrongful act* of the *insured person*, the *insurer* will reimburse the *company* for such *loss*.

### 1.2. Special excess protection for non-executive directors

The *insurer* will pay the *non-indemnifiable loss* of each and every *non-executive director*, up to the *per non-executive director special excess limit*, due to any *wrongful act* when: (i) the *limit of liability*; (ii) all other applicable insurance whether specifically written as excess over the *limit of liability* of this policy or otherwise; and (iii) all other indemnification for *loss* available to any *non-executive director* have all been exhausted.

## 2. Extensions

### 2.1. Discovery

#### (i) Bilateral discovery period

If this policy is neither renewed nor replaced with similar cover, the *policyholder* shall be entitled to a *discovery period*, automatically of 30 days, or, upon payment of the applicable additional premium, of the period specified in Item 9 of the schedule.

#### (ii) Discovery period for retired insured persons

If this policy is neither renewed nor replaced with similar cover, *retired insured persons* shall automatically be entitled to a *discovery period* of six years at no additional premium.

### 2.2. Emergency costs

If, due to an emergency, the *insurer's* written consent cannot reasonably be obtained before *defence costs* are incurred with respect to any *claim*, the *insurer* will give retrospective approval for such *defence costs* of up to, Rs.XXXX in the aggregate.

### 2.3. Additional regulatory crisis response

Apart from *investigation costs*, the *insurer* will pay, as part of the *limit of liability* up to Rs.XXXX for *regulatory crisis response costs* incurred through the *regulatory response team* only in response to a *critical regulatory event* that does not fall within the definition of *claim* or *investigation*.

### 2.4. Mitigation and avoidance services

The *insurer* has arranged for the *regulatory response team* to make available during the *policy period*, upon election by the *policyholder*, the *loss avoidance and mitigation services package* specified in Item 12 of the schedule. These services are detailed in Appendix 1 to this policy.(if applicable)

### 2.5. Assets and liberty costs

#### (i) Prosecution costs

The *insurer* will pay, where permitted by law, the *prosecution costs* of each *insured person* to obtain the discharge or revocation of a *judicial order* entered during the *policy period* imposing:

- confiscation, assumption of ownership and control, suspension or freezing of rights of ownership of real property or personal assets of such *insured person*;
- a charge over real property or personal assets of such *insured person*;

(c) a temporary or permanent prohibition on such *insured person* from holding the office of or performing the function of a *director* or *officer*;

(d) restriction of such *insured person's* liberty to a specified domestic residence or an official detention;

(e) deportation of an *insured person* following revocation of otherwise proper, current and valid immigration status for any reason other than such *insured person's* conviction of a crime; or

(f) extradition of such *insured person*.

#### (ii) Bail bond and civil bond expenses

The *insurer* will pay *bail bond and civil bond expenses* of each *insured person* incurred directly in connection with a *claim* covered under any insurance cover of this policy during the *policy period*.

#### (iii) Damage to reputation

The *insurer* will pay the *public relations expenses* of each *insured person*.

The *insurer's* total aggregate liability for cover under this extension 2.5 shall not exceed Rs.XXXX

### 2.6. Kidnap response

In the event of a *kidnapping, hijacking or wrongful detention* of an *insured person* during the *policy period*, the *insurer* will pay for *kidnap response costs* of up to Rs.XXX incurred through the *kidnap consultants* after they have been contacted as specified at Item 13 of the schedule.

### 2.7. New subsidiaries

If the *policyholder* obtains, during the *policy period*, either directly or indirectly through one or more of its *subsidiaries*:

- control of the composition of the board of directors;
- control of more than half of the shareholder voting power; or
- a holding of more than half of the issued share capital;

of any corporation, then the term *subsidiary* will be extended to include that corporation unless, at the time of obtaining such control or holding, the corporation has total gross assets which are more than 15% of the total consolidated assets of the *policyholder* at inception and is incorporated or domiciled in the United States of America, its territories or possessions.

In all other circumstances, the *policyholder* may request an extension of this policy for such corporation; provided that the *policyholder* gives the *insurer* sufficient details to permit the *insurer* to assess and evaluate the *insurer's* potential increase in exposure. The *insurer* shall be entitled to amend the policy terms and conditions, during the *policy period*, including by the charging of a reasonable additional premium.

## 3. Definitions

In this policy the following words in italics shall have the definitions that follow:

### 3.1. Approved person

any natural person employed by any *company* to whom the Financial Services Authority has given its approval to perform one or more of controlled functions 1-20 for a *company* pursuant to Section 59 of the Financial Services and Markets Act 2000.

### 3.2. Bail bond and civil bond expenses

the reasonable premium (but not collateral) for a bond or other financial instrument to guarantee for up to 12 months an *insured person's* contingent obligation for a specified amount required by a court hearing a *claim* for any *wrongful act*.

### 3.3. Claim

- a written demand or civil, criminal, regulatory or arbitration proceeding seeking compensation or other legal remedy for a specified *wrongful act*;
- with respect to *insured persons*, an *investigation*.

### 3.4. Company

the *policyholder* or any *subsidiary*.

- 3.5. Consensual claim**  
means any *claim* which is solicited by, or brought with the voluntary (rather than legally required) intervention, assistance or participation of any *insured* against whom it is brought. A *claim* by any *company* shall be presumed to be a *consensual claim* if made against: (i) another *company*; or (ii) any *insured person* who still serves in an *insured person* capacity at the time the *claim* is made.
- 3.6. Continuity date**  
the applicable date specified as such in Item 8 of the schedule.
- 3.7. Critical regulatory event**  
(i) a raid or on-site visit to any *company* which first takes place during the *policy period* by any official regulator (such as the Securities and Exchange Board of India, Reserve Bank of India or any similar entity organised under the laws of any jurisdiction) that involves the production, review, copying or confiscation of files or interviews of any *insured persons*;  
(ii) a public announcement relating to the foregoing; or  
(iii) the receipt by any *insured* during the *policy period* from any official regulator of a formal notice which legally compels the *insured* to produce documents to, or answer questions by or attend interviews with that regulator.
- 3.8. Defence costs**  
reasonable costs and expenses incurred either as *emergency costs* or with the *insurer's* prior written consent (which shall not be unreasonably delayed or withheld), by or on behalf of an *insured* after a *claim* is made, directly in connection with its investigation, defence, settlement or appeal, but shall not include remuneration of any *insured*, cost of their time or costs or overheads of any *company*. *Defence costs* include the reasonable fees, costs and expenses of an accredited expert retained through defence counsel approved by the *insurer* on behalf of an *insured* to prepare an evaluation, report, assessment, diagnosis or rebuttal of evidence in connection with the defence of a covered *claim*.
- 3.9. Director or officer**  
any natural person director or officer of a *company*.
- 3.10. Discovery period**  
a period immediately following expiry of the *policy period* during which written notice may be given to the *insurer* of a *claim* first made during such period or the *policy period*, for a *wrongful act* occurring prior to the expiry of the *policy period*, provided any applicable additional premium required by the *insurer* is paid within 30 days of expiry of the *policy period*.
- 3.11. Emergency costs**  
*defence costs* incurred in accordance with extension 2.2, *Emergency Costs*.
- 3.12. Employment practice violation**  
(a) any actual or alleged unfair or wrongful dismissal, discharge or termination, either actual or constructive, of employment, including breach of an implied contract; employment-related misrepresentation; wrongful failure to employ or promote, wrongful deprivation of career opportunities, or wrongful discipline; failure to furnish accurate job references; failure to grant tenure; negligent employee evaluation; sexual or workplace or racial or disability harassment of any kind (including the alleged creation of a harassing workplace environment); unlawful discrimination, whether direct, indirect, intentional or unintentional; failure to provide adequate employee policies and procedures; retaliation (including lockouts); and  
(b) any other basis for a *claim* pursuant to the Indian Labour Laws and any amendments made thereto from time to time or any similar legislation in any jurisdiction; provided that the foregoing act, error omissions or basis relates to the employment or prospective employment of any past, present, future or prospective employee of any *company*.
- 3.13. Hijacking**  
illegal holding under duress, for a period in excess of six hours, of an *insured person*, during travel in the course of employment with a *company*, on or in any aircraft, motor vehicle or waterborne vessel.
- 3.14. Insured**  
any *insured person*.
- 3.15. Insured person**  
any natural person who was, is or during the *policy period* becomes:  
(i) a *director* or *officer*, but not an external auditor or insolvency office-holder of a *company*;  
(ii) an *approved person*;  
(iii) an employee of a *company*:  
(a) while acting in a managerial or supervisory capacity in that *company*;  
(b) with respect to a *claim* alleging an *employment practice violation*; or  
(c) named as a co-defendant with a *director* or *officer* of a *company* in a *claim* in which such employee is alleged to have participated or assisted in the commission of a *wrongful act*;  
(iv) a shadow *director*;  
(v) an *outside entity director*;  
(vi) the spouse of an *insured person* who is deceased, incompetent or insolvent, for *loss* arising from a *claim* for a *wrongful act* of such *insured person*; and  
(vii) the administrator or executor of a deceased *insured person's* estate for *loss* arising from a *claim* for a *wrongful act* of such *insured person*.
- 3.16. Insurer**  
the *insurer* shall be Tata AIG General Insurance Company Ltd.
- 3.17. Investigation**  
any formal hearing, investigation or inquiry by any *official body* concerning possible misconduct by any *insured person* in his capacity as such once the *insured person*: (i) becomes legally compelled to attend; or (ii) is identified in writing by an investigating authority as a target of the hearing, investigation or inquiry. An *investigation* shall be deemed to be first made when the *insured person* is first so compelled or so identified. *Investigations* shall not mean routine regulatory supervision, inspections or compliance reviews, internal investigations or any investigation which is industry-focussed rather than *company* focussed- or *insured person*-focussed.
- 3.18. Investigation costs**  
reasonable fees, costs and expenses (except remuneration of any *insured*, cost of their time or costs or overheads of any *company*) incurred with the *insurer's* prior written consent by or on behalf of an *insured person* directly in connection with preparing for and attending an *investigation*.
- 3.19. Judicial order**  
(i) an interim or interlocutory judicial order; or  
(ii) with respect to any proceeding concerning the deportation or extradition of any *insured person*, any judicial order;  
entered against an *insured person* in connection with a *claim* against such *insured person* that is covered under any insurance cover of this policy. *Judicial order* shall not include a final order made in the disposition or adjudication of such *claim*.
- 3.20. Kidnapping**  
any event or connected series of events of seizing, detaining or carrying away by force or fraud an *insured person*, while acting outside his country of residence in the course of employment by a *company*, for the purpose of demanding ransom monies.
- 3.21. Kidnap consultants**  
any person or entity described in Item 13 of the schedule.
- 3.22. Kidnap response costs**

the reasonable fees and expenses of the *kidnap consultants* incurred in response to any *kidnapping*, *hijacking* or *wrongful detention* incident anywhere in the world (excluding Colombia, Iraq, Nigeria, and the Philippines). Such fees and expenses shall include related costs for travel; accommodation; qualified interpretation; communication and payments to informants.

**3.23. Limit of liability**

the sum specified in Item 3 of the schedule.

**3.24. Loss**

any *defence costs*, *investigation costs*, awards of damages (including punitive and exemplary damages), awards of costs or settlements for which an *insured* is legally liable resulting from a *claim* against an *insured* for any *wrongful act*.

*Loss* also includes payments made by the *insurer* under any extension, including with respect to: extension 2.2, *Emergency Costs*; extension 2.3, *Regulatory Crisis Response Costs*; extension 2.5, *Prosecution Costs*, *Bail Bond and Civil Bond Expenses* and *Public Relations Expenses*; and extension 2.6 *Kidnap Response Costs*.

*Loss* shall not include fines or penalties, taxes, remuneration or employment related benefits, the multiplied portion of multiple damages, any sum payable pursuant to a financial support direction or contribution notice issued by the Pensions Regulator or amounts which are uninsurable.

**3.25. Non-executive director**

any natural person who serves as a *director* of the *policyholder* at the inception of the *policy period* and:

- (i) does not serve and has not served as an *officer* or employee of any *company*; and
- (ii) does not receive and has not received compensation, either directly or indirectly, from any *company* for services rendered as a consultant or in any capacity, other than as a *director*.

*Non-executive director* also means any natural person who begins serving as a *director* of the *policyholder* during the *policy period* and who satisfies (i) and (ii) above.

**3.26. Non-indemnifiable loss**

*loss* of an *insured person* that a *company* is unable to indemnify due to legislative prohibition or publicly declared or established insolvency.

**3.27. Official body**

any regulator, government body, government agency or official trade body.

**3.28. Official detention**

confinement of an *insured person* in secure custodial premises, operated by or on behalf of a governmental or judicial agency in connection with a *claim* against such *insured person* and either without charge or without a judicial finding of culpability or liability in that *claim*.

**3.29. Outside entity**

any corporation other than a corporation that:

- (i) is incorporated, domiciled or has any of its securities listed on a securities exchange or market within the United States of America; is or has securities that are legally required to be the subject of any registration statement filed with the United States Securities and Exchange Commission (the “SEC”), or is subject to any obligation to file reports with the SEC in accordance with Section 13 of the Securities Exchange Act of 1934;
- (ii) is a bank, clearing house, credit institution, undertaking for collective investment in securities, investment firm, investment advisor/manager, investment fund or mutual fund, private equity or venture capital company, stock brokerage firm, insurance company or similar entity; or
- (iii) had negative net assets at the inception date of this policy; unless listed by endorsement to this policy as an *outside entity*.

**3.30. Outside entity director**

a natural person who did or does, or during the *policy period* begins to serve, at the specific request of a *company*, as a *director*, *officer*, trustee, governor or equivalent of an *outside entity*.

**3.31. Per non-executive director special excess limit**

the sum specified in Item 5 of the schedule.

**3.32. Policyholder**

the organisation specified in Item 1 of the schedule.

**3.33. Policy period**

the period from the inception date to the expiry date specified in Item 2 of the schedule.

**3.34. Pollutant**

any solid, liquid, gaseous, biological, radiological or thermal irritant, toxic or hazardous substance, or contaminant, including, but not limited to, asbestos, lead, smoke, vapour, dust, fibres, mould, spores, fungi, germs, soot, fumes, acids, alkalis, chemicals and waste. Such waste includes, but is not limited to, materials to be recycled, reconditioned or reclaimed and nuclear materials.

**3.35. Prosecution costs**

reasonable legal fees, costs and expenses, incurred by an *insured person* with the prior written consent of the *insurer*, to bring legal proceedings.

**3.36. Public relations expenses**

reasonable fees, costs and expenses of the *public relations consultants* retained by an *insured person* to mitigate the adverse effect on that *insured person’s* reputation from a *claim* first made during the *policy period* for any *wrongful act*, by disseminating findings made in a final judicial disposition of that *claim* which exonerates the *insured person* from fault, liability or culpability.

**3.37. Public relations consultants**

any person or entity described in Item 11(b) of the schedule.

**3.38. Regulatory crisis response costs**

reasonable fees, costs and expenses of the *regulatory response team* incurred in responding to a *critical regulatory event*.

**3.39. Regulatory response team**

any person or entity described in Item 11(a) of the schedule.

**3.40. Retention**

the sum specified in Item 6 of the schedule.

**3.41. Retired insured person**

any *director*, *officer* or employee of a *company* who retired from that *company* before the expiry of the *policy period* and has not subsequently served in any *insured person* capacity.

**3.42. Security**

any security representing debt of or equity interests in a *company*.

**3.43. Shadow director**

any natural person, who, as a consequence of being a *director*, *officer* or employee of any *company*, is deemed a shadow director, as defined in Section 741 of the Companies Act 1985, of any other *company*.

**3.44. Submission**

each and every signed proposal form, the statements, warranties, and representations therein; its attachments; the financial statements of and other documents of any *company* filed with a regulator and all other information submitted to the *insurer*.

**3.45. Subsidiary**

a corporation in which the *policyholder*, either directly or indirectly through one or more other entities:

- (i) controls the composition of the board of directors;
- (ii) controls more than half of the shareholder voting power; or
- (iii) holds more than half of the issued share capital.

on or before the inception date of this policy.

### 3.46. **Transaction**

any one of the following events:

- (i) the *policyholder* consolidates with or merges into, or sells all or a majority of its assets to, any other person or entity or group of persons and/or entities acting in concert; or
- (ii) any person or entity, whether individually or together with any other person or persons, entity or entities becomes entitled to exercise more than 50% of the rights to vote at general meetings of the *policyholder* or control the appointment of *directors* who are able to exercise a majority of votes at meetings of the board of directors of the *policyholder*.

### 3.47. **US claim**

a *claim* brought or maintained within the jurisdiction of, or based upon acts in or any laws of the United States of America, its states, localities, territories or possessions.

### 3.48. **Wrongful act**

any actual or alleged act, error or omission by an *insured person* in any of the capacities listed in the definition of *insured person*; or any matter claimed against an *insured person* solely because of such listed capacity.

### 3.49. **Wrongful detention**

the arbitrary or capricious confinement of an *insured person*, while acting in the course of his employment by a *company*, by person(s) acting as agent(s) of, or with the tacit approval of, any government or governmental entity, or acting or purporting to act on behalf of any insurgent party, organisation or group. A connected series of *wrongful detentions* will be considered one *wrongful detention*.

## 4. **Exclusions**

The *insurer* shall not be liable to make any payment under any extension or in connection with any *claim*:

### 4.1. **Conduct**

arising out of, based upon or attributable to:

- (i) a *wrongful act* intended to secure or which does secure the gaining of profit or advantage to which the *insured* was not legally entitled; or
- (ii) the intentional committing of, condoning of or conniving in:
  - (a) dishonesty or fraud; or
  - (b) a criminal breach of law or regulation;

in the event that any of the above is established by final adjudication of a judicial or arbitral tribunal, admission by the *insured* or written finding of a regulator.

### 4.2. **Injury and property damage**

for bodily injury, sickness, disease, death or emotional distress, or damage to, destruction, impairment or loss of use of any property; provided, however, that any *claim* for emotional distress shall not be excluded with respect to an *employment practice violation*.

### 4.3. **Prior claims and circumstances**

arising out of, based upon or attributable to:

- (i) facts alleged or the same or related *wrongful act(s)* alleged or contained in any *claim* which has been reported or in any circumstances of which notice has been given under any policy of which this policy is a renewal or replacement or which it may succeed in time; or
- (ii) any pending or prior litigation as of the *continuity date*, or alleging or deriving from the same or essentially the same facts as alleged in the pending or prior litigation. For the purposes of this exclusion, the term 'litigation' shall include, but not be limited to, any civil or criminal proceeding as well as any administrative or regulatory proceeding or official investigation or arbitration or adjudication.

### 4.4. **Pollution**

arising out of, based upon or attributable to the actual, alleged or threatened discharge, dispersal, release or escape of, or records concerning *pollutants*; or any direction or request to test for,

monitor, clean up, remove, contain, treat, detoxify or neutralise *pollutants*; provided, however, this exclusion shall not apply to:

- (i) *defence costs* which fall within *non-indemnifiable loss*; nor
- (ii) any *claim* against an *insured person* by a shareholder of a *company*, whether made directly or derivatively, alleging damage to that *company* or its shareholders due to a breach of duty owed by the *insured person*.

### 4.5. **Trustees**

arising out of, based upon or attributable to an act or omission by an *insured* as a trustee, fiduciary or administrator of a *company's* pension, profit-sharing or employee benefits programme.

### 4.6. **Consensual claims**

- (i) arising out of, based upon or attributable to any *consensual claim*; or
- (ii) brought within the United States of America, its states, localities, territories or possessions or under any laws thereof against any *insured* by or on behalf of any:
  - (a) *company*;
  - (b) *outside entity* of which any person serves or served in an *outside entity executive capacity*; or
  - (c) *insured person* of such *company* or *outside entity*, except for any *claim* against any *insured person* :
    - (1) pursued as a shareholder derivative action brought or maintained on behalf of a *company*, not solicited by or brought with the voluntary (rather than legally required) intervention, assistance or active participation of any *director* or *officer* or any *company*;
    - (2) for any *employment practice violation* brought or maintained by any *insured person*;
    - (3) pursued by an *insured person* for contribution or indemnity, if the *claim* directly results from another *claim* otherwise covered under this policy;
    - (4) pursued by any past *director*, *officer* or employee of the *company*; or
    - (5) pursued by an insolvency administrator, receiver, trustee or liquidator of any *company* either directly or derivatively on behalf of a *company*;

This exclusion shall not apply to *defence costs* of any *insured person* unless the *claim* is proven to be a *consensual claim* by final adjudication of a judicial or arbitral tribunal, written finding of an official regulator or admission by an *insured*.

### 4.7. **Exclusions applying only to extension 2.6: Kidnap response**

The *insurer* shall not be liable to make any payment under extension 2.6: Kidnap response, resulting directly or indirectly from:

- (i) fraudulent, dishonest or criminal acts of an *insured*, *company* or any person authorised by an *insured person* or *company* to have custody of ransom monies;
- (ii) *kidnapping*, *hijacking*, or *wrongful detention* of an *insured person*:
  - (a) who has had other kidnap insurance cancelled or declined;
  - (b) who has been *kidnapped* previously; or
  - (c) within his country of residence; or
- (iii) *wrongful detention* in connection with or as a result of:
  - (a) any actual or alleged violation by the detained *insured person* of the laws of the country in which he is detained, or failure to maintain and possess duly authorised and issued required documents and visas, unless the *insurer* determines such allegations to be intentionally false, fraudulent or malicious and made solely to achieve a political, propaganda or coercive effect upon or at the expense of a *company* or *insured person*;

- (b) failure of the detained *insured person* to evacuate from the country in which he is detained within ten (10) days after issuance of advice by the government of the *insured person's* domicile or residence, or travel to that country contrary to advice from that government; or
- (c) active membership by the detained *insured person* in any governmental organisation, official law enforcement, or military force.

The insurance covers under this policy are afforded solely with respect to *claims* first made against an *insured* during the *policy period* or an applicable *discovery period* or accepted as such pursuant to general provision 5.11 and upon the condition precedent that such *claims* have been reported to the *insurer* as soon as practicable, but in all events no later than either:

- (i) during the *policy period* or *discovery period*; or
- (ii) within 30 days after the end of the *policy period* or the *discovery period*, as long as such *claim* was first made against an *insured* within the final 30 days of the *policy period* or *discovery period*, if applicable.

## 5. General Provisions

### 5.1. Discovery period

The *policyholder* must make any request for a *discovery period* in writing no later than 15 days after expiry of the *policy period*. A *discovery period* is not cancellable.

While this policy affords to the *policyholder* no right to a *discovery period* if a *transaction* takes place; upon written request of the *policyholder*, the *insurer* may quote a run-off *discovery period*. In considering such request, the *insurer* shall be entitled to fully underwrite the exposure and to extend such offer on whatever terms, conditions and limitations that the *insurer* deems appropriate.

### 5.2. Severability & reliance

For the purpose of determining the applicability of exclusion 4.1, Conduct, the information or knowledge possessed by any *insured person* shall not be imputed to any other *insured person*; and only information and knowledge possessed by any past, present or future chief executive officer, chief operating officer, chief financial officer or chief legal officer (or the equivalent positions) of a *company* shall be imputed to that *company*.

With respect to the *submission*, no statements made or knowledge possessed by any *insured person* shall be imputed to any other *insured person* to determine whether cover is available for any *claim* made against such other *insured person*.

### 5.3. Non-rescindable

The *insurer* irrevocably waives any right it may have to rescind this policy on the grounds of non-disclosure or misrepresentation.

### 5.4. Limit of liability

The *limit of liability* is the aggregate limit of the *insurer's* liability in respect of all insurance covers and extensions, except insurance cover 1.2. The *per non-executive director special excess limit* is a separate aggregate limit of the *insurer's* liability to each *non-executive director* under insurance cover 1.2 and it is in addition to, and not part of, the *limit of liability*. The *insurer* shall have no liability in excess of such limits irrespective of the number of *insureds* or *claims* made during the *policy period* or *discovery period*; including, *claims* or related *claims* which are accepted as made during the *policy period* pursuant to general provision 5.11.

Each sublimit of liability set forth in the policy is the most the *insurer* will pay in the aggregate under this policy as *loss* in respect of any insurance cover or extension to which it applies.

Any sum paid by Tata AIG General Insurance Company Ltd. under this policy shall erode the *insurer's* liability for *loss* under the *limit of liability* and, if applicable, the *per non-executive director special excess limit*.

### 5.5. Retention

The *retention* is not applicable to *non-indemnifiable loss*. For *loss* of any *company*, or that any *company* has indemnified or has agreed to indemnify, the *insurer* shall be liable only for the amount of that *loss* which exceeds the *retention*. The *retention* is not part of the *insurer's* liability for *loss*. The *retention* is to be borne by the *companies* and shall remain uninsured. A single *retention* shall apply to all *loss* arising from any *claim* or series of *claims* arising out of, based upon or attributable to continuous, repeated or related *wrongful acts*.

If the *insurer* advances *loss* for which a *retention* applies, the *insureds* agree to repay the *insurer* immediately to the full extent the *retention* applies, once the *insurer* notifies the *insureds* of the *loss* so advanced.

### 5.6. Claims made & reported

### 5.7. Kidnap response notice and information

As a condition precedent to the *insurer's* liability under extension 2.6, the *policyholder* will make every reasonable effort to determine that the *kidnapping*, *hijacking*, or *wrongful detention* has actually occurred, give immediate oral and written notice to the *insurer* and maintain confidentiality of the existence of extension 2.6.

### 5.8. Reporting critical regulatory events

As a condition precedent to cover for *regulatory crisis response costs* from any *critical regulatory event*, the *critical regulatory event* must have been reported to the *insurer* as soon as practicable.

### 5.9. Claim notification

All notifications relating to *claims* or circumstances must be in writing to:

15<sup>th</sup> Floor, Tower "A",  
Peninsula Business Park, Ganpatrao Kadam Marg,  
Lower Parel (West), Mumbai – 400 013

### 5.10. Reporting circumstances

Any *insured* may, during the *policy period*, notify the *insurer* at the above address of any circumstance reasonably expected to give rise to a *claim*. The notice must include the reasons for anticipating that *claim* and full particulars as to dates, acts and persons involved.

### 5.11. Related claim, single claim

Any *claim* made after expiry of the *policy period* (or applicable *discovery period*) which alleges, arises out of, is based upon or attributable to any fact alleged in, or *wrongful act* which is pertinent to:

- (i) a *claim* first made during the *policy period* (or applicable *discovery period*) or
- (ii) a circumstance reasonably expected to give rise to a *claim*,

which was reported to the *insurer* as required by this policy, will be accepted by the *insurer* as having been made at the same time as the notified *claim* was made or the circumstance was reported, and reported at the same time as the notified *claim* or circumstance.

Also, any *claim* or series of *claims* arising out of, based upon or attributable to continuous, repeated or related *wrongful acts* shall be considered a single *claim*.

### 5.12. Defence and settlement of claims

Each *insured* shall defend and contest any *claim* made against them. The *insurer* shall be entitled to participate fully in such defence and in the negotiation of any settlement that involves or appears reasonably likely to involve the *insurer*.

The *insurer* will accept as reasonable and necessary the retention of separate legal representation to the extent required by a material conflict of interest between any *insureds*.

If a *claim* is made against an *insured person* by the *policyholder*, the *insurer* shall have no duty or obligation to communicate with any other *insured person* or the *company* in relation to that *claim*.

### 5.13. Co-operation and fraudulent behaviour

All *insureds* must, at their own cost, render all reasonable assistance to and co-operate with the *insurer*. In the event of any *claim*, each *insured* shall take reasonable steps to mitigate *loss*. If

any *insured* shall give any notice or assert cover for any *loss* under this policy knowing such notice or assertion to be false or fraudulent; or if an *insured*, prior to the inception of the *policy period*, had knowledge of a material mis-statement in or omission from the *submission*; then, as to each such *insured*, this policy shall afford no cover.

#### 5.14. Payment of defence costs

The *insurer* shall pay *defence costs* in excess of the *retention*, if applicable, covered by this policy promptly after sufficiently detailed invoices for those costs are received by the *insurer*. The *policyholder* shall reimburse the *insurer* for any payments which are ultimately determined not to be covered by this policy.

Each *company* will provide indemnification and advance *defence costs* to its *insured persons* to the extent not prevented due to legislative prohibition, and at the insurer’s request and expense, will make in good faith any application for court approval to provide such indemnification.

#### 5.15. Consent

The *insurer* may settle any *claim* with respect to any *insured* that it deems expedient. No *insured* shall admit or assume any liability, enter into any settlement agreement, or consent to any judgment without the prior written consent of the *insurer*. Only judgments resulting from *claims* defended in accordance with this policy shall be recoverable as a *loss* under this policy. If any *insured* shall compromise or settle any *claim* or potential *claim* without the *insurer’s* prior written consent, in a manner that limits or precludes recovery or recourse against such *insured* or assets of or in the possession of such *insured*, and expressly or effectively preserves for or provides to a claimant or potential claimant recourse against this policy or the *insurer*, this policy shall afford no cover in connection with that *claim* or potential *claim*.

#### 5.16. Allocation

The *insurer* shall be liable only for *defence costs* or other *loss* derived exclusively from a covered *claim* against an *insured person*. The *insurer* has no obligation under this policy for *defence costs* incurred by, judgments against or settlements by a *company* arising out of a *claim* made against a *company*, nor any obligation to pay *loss* arising out of any legal liability that a *company* has to a claimant.

Accordingly, with respect to: (i) *defence costs* jointly incurred by; (ii) any joint settlement entered into by; and/or (iii) any judgment of joint and several liability against any *company* and any *insured person* in connection with any *claim*, any such *company* and any such *insured person* and the *insurer* agree to use their best efforts to determine a fair and proper allocation of the amounts as between any such *company*, any such *insured* and the *insurer*, taking into account the relative legal and financial exposures, and the relative benefits obtained by any such *insured person* and any such *company*.

In the event that any *claim* involves both covered matters and matters or persons not covered under this policy, a fair and proper allocation of any *defence costs*, judgments and/or settlements shall be made between the *company*, the *insured persons* and the *insurer* taking into account the relative legal and financial exposures attributable to covered matters and matters or people not covered under this policy.

#### 5.17. Disputes between insurer and insureds

In the event that a determination as to the amount of *defence costs* to be advanced to any *insured* under this policy cannot be agreed to, then any obligation of the *insurer* to advance *defence costs* shall not exceed the amount which the *insurer* determines to be fair and proper until a different amount shall be agreed upon or determined pursuant to the provisions of this policy and applicable law.

#### 5.18. Arbitration

(a) Any and all disputes or differences which may arise under, out of, in connection with or in relation to this *policy*, or to its existence, validity or termination, or to the determination of the amount or any amounts payable under this *policy*, shall be referred to a sole arbitrator to be appointed by the

parties to the dispute within 30 days of any party giving notice of arbitration to the other(s).

- (b) In the event that the parties are unable to agree upon the identity of a sole arbitrator, the disputes or differences shall be referred to the decision of 3 arbitrators of whom one shall be appointed in writing by each of the parties within a period of 30 days after the failure to appoint a sole arbitrator and the third (who shall serve as Chairman) shall be appointed by the nominated arbitrators. In case either party shall refuse or fail to appoint an arbitrator within the aforesaid 30 days after receipt of notice in writing requiring an appointment, the other party shall be at liberty to appoint a sole arbitrator who shall thereafter be empowered to conduct the arbitration and determine the disputes or differences referred to him as if he had been appointed a sole arbitrator with the consent of both parties.
- (c) The parties shall share the expenses of the arbitrator or arbitral tribunal equally and such expenses, along with the reasonable costs of the parties in the arbitration, shall be awarded by the arbitrator or arbitral tribunal in favour of the successful party in the arbitration or, where no party can be said to have been wholly successful, to the party who has substantially succeeded.
- (d) The place of arbitration shall be India, the language of the arbitration shall be English, the law applicable to and in the arbitration shall be Indian law and the arbitration process will be in accordance with the provisions of the Arbitration & Conciliation Act 1996, as amended from time to time.
- (e) It is a condition precedent to any right of action or suit upon this *policy* that the award by such arbitrator or arbitrators shall be first obtained.
- (f) In the event that these arbitration provisions shall be held to be invalid then all such disputes shall be referred to the exclusive jurisdiction of the Indian courts.

#### 5.19. Changes in Risk

Cover for any *claim* shall apply only for *wrongful acts* committed while the *insured person* serves in an *insured person* capacity.

The *insurer* shall not be liable to make any payment or to provide any services in connection with any *claim* arising out of, based upon or attributable to a *wrongful act* committed after the occurrence of a *transaction*.

#### 5.20. US SEC Exposure

If, prior to or during the *policy period* any:

- (i) *securities* are, become or are legally required to be the subject of any registration statement filed with the United States of America Securities and Exchange Commission (the “SEC”) in accordance with Section 5 of the Securities Act of 1933, or
- (ii) *company* is or becomes subject to any obligation to file reports with the SEC in accordance with Section 13 of the Securities Exchange Act of 1934,

then,

where such registration or reporting obligation first attached during the *policy period*, this policy shall remain in full force and effect if: (a) the *policyholder* has, as soon as practicable, provided the *insurer* with notice of the registration or reporting requirements, and such information as the *insurer* may require to evaluate and assess any additional exposure; and (b) the *policyholder* has accepted any amendment to the terms and conditions of this policy and/or has agreed to pay any reasonable additional premium charged by the *insurer* for the increase in exposure.

Otherwise, the *insurer* shall not be liable to make any payment or to provide any services in connection with any *claim* directly or indirectly arising out of, based upon or attributable to: any *securities* referred to in (i) above, the event referred to in (ii) above, such *company*, its parents or any of their respective *insured persons*, the registration or reporting requirements,

unless such cover is expressly provided in an endorsement to this policy.

## 5.21. Subrogation and co-operation

The *insurer* shall be subrogated to all *insureds*' rights of recovery, contribution and indemnity before or after any payment under this policy. The *insured persons* and *companies* shall do nothing to prejudice such rights. It shall be a condition precedent to the obligations of the *insurer* that *insured persons* and *companies* will, at their own cost: (i) give the *insurer* full details of a reported circumstance or *claim* as soon as possible together with all relevant documents; and (ii) assist and cooperate with the *insurer* in the investigation, defence, settlement or appeal of a *claim* or reported circumstance. The *insurer* shall not exercise its rights of subrogation against an *insured person* in connection with a *claim* unless the *insurer* can establish that exclusion 4.1, conduct applies to that *claim* and that *insured person*.

## 5.22. Other insurance & indemnification

Insurance provided by this policy applies excess over insurance and indemnification available from any other source. The *insurer* will not pay the *loss* of an *insured person* arising out of a *wrongful act* in an *outside entity* capacity unless: (i) that *outside entity* is unable to indemnify that *loss* due to legislative prohibition or insolvency; and (ii) the *loss* is not covered under any other applicable, collectible insurance issued to the *outside entity* or for the benefit of its directors, officers or employees.

Further, for *regulatory crisis response costs* incurred in response to any *critical regulatory event* (and any other related *critical regulatory events*) covered under this policy and any other insurance coverage provided by the *insurer* or any

other company of American International Group, Inc. (AIG) (or would be provided but for the application of a *retention*, exhaustion of a *limit of liability* or failure to submit a notice as required), then AIG's maximum obligation for *regulatory crisis response costs* combined in response to all such *critical regulatory events* under all such coverage shall be Rs.0,000,000

## 5.23. Services disclaimer

Services of a third party that may be offered in connection with this policy are being provided to the *insureds* by the third-party directly, as its client, without the supervision of the *insurer*. Accordingly, the *insurer* cannot and does not make any warranties, guarantees or representations with respect to any such services or any failure to provide same; and the *insurer* shall have no liability for acts, errors or omissions of any third party service provider or otherwise for damages from the use of, or inability to use any such services.

## 5.24. Notice and authority

The *policyholder* shall act on behalf of all *insureds* in connection with all matters relevant to this policy.

## 5.25. Assignment

Neither this policy nor any right hereunder may be assigned without written consent of the *insurer*.

## 5.26. Policy interpretation

Any interpretation of this policy or issue relating to its construction, validity or operation shall be determined by the laws of India. No amendment to this policy will be effective unless it is written. Except as otherwise provided herein, the parties will submit to the exclusive jurisdiction of the courts of India.

This policy, its schedule and any endorsements are one contract in which, unless the context otherwise requires:

- (i) headings are descriptive only, not an aid to interpretation;
- (ii) singular includes the plural, and vice versa;
- (iii) the male includes the female and neuter;
- (iv) all references to specific legislation include amendments to and re-enactments of such legislation and similar legislation in any jurisdiction in which a *claim* is made; and
- (v) references to positions, offices or titles shall include their equivalents in any jurisdiction in which a *claim* is made.

## 5.27. Cancellation of the policy

(a) The *insurer* may cancel this policy by giving 30 days written notice of such cancellation to the last known address of the *policyholder* and in such event the *insurer* will return a pro-rata portion of the premium for the unexpired *policy period*.

(b) This policy may also be cancelled by the *policyholder* by giving 30 days written notice to the *insurer* in which event the *insurer* will retain premium at the customary short period scale, provided that there has been no *claim* under the policy during the *policy period* in which case no refund of premium shall be allowed.

(c) The payment or tender of any unearned premium by the *insurer* shall not be a condition precedent to the effectiveness of cancellation but such payment shall be made as soon as practicable.

## Grievance Lodgment Stage

The Company is committed to extend the best possible services to its customers. However, if you are not satisfied with our services and wish to lodge a complaint, please feel free to contact us through below channels:

Call us 24X7 toll free helpline 1800 266 7780

Email us at [customersupport@tataaig.com](mailto:customersupport@tataaig.com)

Write to us at : Customer Support, Tata AIG General Insurance Company Limited

A-501 Building No. 4 IT Infinity Park, Dindoshi, Malad (E), Mumbai - 400097

Visit the Servicing Branch mentioned in the policy document

### Nodal Officer

Please visit our website at [www.tataaig.com](http://www.tataaig.com) to know the contact details of the Nodal Officer for your servicing branch.

After investigating the grievance internally and subsequent closure, we will send our response within a period of 10 days from the date of receipt of the complaint by the Company or its office in Mumbai. In case the resolution is likely to take longer time, we will inform you of the same through an interim reply.

### Escalation Level 1

For lack of a response or if the resolution still does not meet your expectations, you can write to [manager.customersupport@tataaig.com](mailto:manager.customersupport@tataaig.com). After investigating the matter internally and subsequent closure, we will send our response within a period of 8 days from the date of receipt of your complaint.

### Escalation Level 2

For lack of a response or if the resolution still does not meet your expectations, you can write to the Head-Customer Services at [head.customerservices@tataaig.com](mailto:head.customerservices@tataaig.com). After examining the matter, we will send you our response within a period of 7 days from the date of receipt of your complaint. Within 30 days of lodging a complaint with us, if you do not get a satisfactory response from us and you wish to pursue other avenues for redressal of grievances, you may approach Insurance Ombudsman appointed by IRDA of India under the Insurance Ombudsman Scheme. Given below are details of the Insurance Ombudsman located at various centers.

## INSURANCE OMBUDSMAN CENTRES

Office of the Ombudsman	Address and Contact Details	Jurisdiction of Office Union Territory, District
AHMEDABAD	Office of the Insurance Ombudsman,	Gujarat, Dadra & Nagar Haveli,



# Corporate Guard – Directors’ & Officers’ Liability Insurance

UIN: IRDAN108CP0003V01200708



WITH YOU ALWAYS

	Jeevan Prakash Building, 6th Floor, Tilak Marg, Relief Road, Ahmedabad - 380 001. Tel.: 079 - 25501201/ 02/05/06 Email: <a href="mailto:bimalokpal.ahmedabad@ecoi.co.in">bimalokpal.ahmedabad@ecoi.co.in</a>	Daman and Diu.		Email: <a href="mailto:bimalokpal.delhi@ecoi.co.in">bimalokpal.delhi@ecoi.co.in</a>	
BENGALURU	Office of the Insurance Ombudsman, Jeevan Soudha Building, PID No. 57-27-N-19, Ground Floor, 19/19, 24th Main Road, JP Nagar, 1st Phase, Bengaluru – 560 078. Tel.: 080-26652048/ 26652049 Email: <a href="mailto:bimalokpal.bengaluru@ecoi.co.in">bimalokpal.bengaluru@ecoi.co.in</a>	Karnataka		<b>GUWAHATI</b> Office of the Insurance Ombudsman, Jeevan Nivesh, 5th Floor, Nr. Panbazar Over Bridge, S.S. Road, Guwahati – 781001 (ASSAM). Tel.: 0361-2132204/2132205 Fax: 0361 - 2732937 Email: <a href="mailto:bimalokpal.guwahati@ecoi.co.in">bimalokpal.guwahati@ecoi.co.in</a>	Assam, Meghalaya, Manipur, Mizoram, Arunachal Pradesh, Nagaland and Tripura
BHOPAL	Office of the Insurance Ombudsman, Janak Vihar Complex, 2nd Floor, 6, Malviya Nagar, Opp. Airtel Office, Near New Market, Bhopal – 462 003. Tel.: 0755 -2769201/ 2769202 Fax: 0755 - 2769203 Email: <a href="mailto:bimalokpal.bhopal@ecoi.co.in">bimalokpal.bhopal@ecoi.co.in</a>	Madhya Pradesh, Chattisgarh		<b>HYDERABAD</b> Office of the Insurance Ombudsman, 6-2-46, 1st floor, “Moin Court” Lane, Opp. Saleem Function Palace, A. C. Guards, Lakdi-Ka-Pool, Hyderabad - 500 004. Tel.: 040-65504123/ 23312122 Fax: 040 - 23376599 Email: <a href="mailto:bimalokpal.hyderabad@ecoi.co.in">bimalokpal.hyderabad@ecoi.co.in</a>	Andhra Pradesh, Telangana, Yanam and part of Territory of Pondicherry.
BHUBANESHWAR	Office of the Insurance Ombudsman, 62, Forest Park, Bhubneshwar - 751 009. Tel.: 0674 -2596461/ 2596455 Fax: 0674 - 2596429 Email: <a href="mailto:bimalokpal.bhubaneswar@ecoi.co.in">bimalokpal.bhubaneswar@ecoi.co.in</a>	Orissa		<b>JAIPUR</b> Office of the Insurance Ombudsman, Jeevan Nidhi – II Bldg., Gr. Floor, Bhawani Singh Marg, Jaipur-302 005. Tel.: 0141 - 2740363 Email: Bimalokpal. <a href="mailto:jaipur@ecoi.co.in">jaipur@ecoi.co.in</a>	Rajasthan
CHANDIGARH	Office of the Insurance Ombudsman, S.C.O. No. 101,102 & 103, 2nd Floor, Batra Building, Sector 17-D, Chandigarh - 160 017. Tel.: 0172 - 2706196/ 2706468 Fax: 0172 - 2708274 Email: <a href="mailto:bimalokpal.chandigarh@ecoi.co.in">bimalokpal.chandigarh@ecoi.co.in</a>	Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir, Chandigarh		<b>ERNAKULAM</b> Office of the Insurance Ombudsman, 2nd Floor, Pulinat Bldg., Opp. Cochin Shipyard, M. G. Road, Ernakulam - 682 015. Tel.: 0484-2358759/2359338 Fax: 0484 - 2359336 Email: <a href="mailto:bimalokpal.ernakulam@ecoi.co.in">bimalokpal.ernakulam@ecoi.co.in</a>	Kerala, Lakshadweep, Mahe- a part of Pondicherry
CHENNAI	Office of the Insurance Ombudsman, Fatima Akhtar Court, 4th Floor, 453, Anna Salai, Teynampet, Chennai - 600018. Tel.: 044-24333668 /24335284 Fax: 044 - 24333664 Email: <a href="mailto:bimalokpal.chennai@ecoi.co.in">bimalokpal.chennai@ecoi.co.in</a>	Tamil Nadu, Pondicherry Town and Karaikal (which, are part of Pondicherry).		<b>KOLKATA</b> Office of the Insurance Ombudsman, Hindustan Bldg. Annexe, 4th Floor, 4, C.R. Avenue, KOLKATA-700 072. Tel.: 033-22124339/ 22124340 Fax : 033 - 22124341 Email: <a href="mailto:bimalokpal.kolkata@ecoi.co.in">bimalokpal.kolkata@ecoi.co.in</a>	West Bengal, Sikkim, Andaman & Nicobar Islands
DELHI	Office of the Insurance Ombudsman, 2/2 A, Universal Insurance Building, Asaf Ali Road, New Delhi – 110 002. Tel.: 011-23239633/ 23237532 Fax: 011 - 23230858	Delhi		<b>LUCKNOW</b> Office of the Insurance Ombudsman, 6th Floor, Jeevan Bhawan, Phase-II, Nawal Kishore Road, Hazratganj, Lucknow - 226 001. Tel.: 0522-2231330/2231331 Fax: 0522 – 2231310 Email: <a href="mailto:bimalokpal.lucknow@ecoi.co.in">bimalokpal.lucknow@ecoi.co.in</a>	Districts of Uttar Pradesh : Laitpur, Jhansi, Mahoba, Hamirpur, Banda, Chitrakoot, Allahabad, Mirzapur, Sonbhadra, Fatehpur, Pratapgarh, Jaunpur, Varanasi, Gazipur,

# Corporate Guard – Directors’ & Officers’ Liability Insurance

UIN: IRDAN108CP0003V01200708



WITH YOU ALWAYS

		Jalaun, Kanpur, Lucknow, Unnao, Sitapur, Lakhimpur, Bahraich, Barabanki, Raebareli, Sravasti, Gonda, Ballia, Faizabad, Amethi, Basti, Kaushambi, Balrampur, Ambedkarnagar, Sultanpur, Maharajgang, Santkabirnagar, Azamgarh, Kushinagar, Gorkhpur, Deoria, Mau, Ghazipur, Chandauli, Sidharathnagar	PUNE	Office of the Insurance Ombudsman, Jeevan Darshan Bldg., 3rd Flr, C.T.S. Nos. 195 to 198, N.C. Kelkar Road, Narayan Peth, Pune-411 030. Tel.: 020-41312555 Email: bimalokpal.pune@ecoi.co.in	Maharashtra, Area of Navi Mumbai and Thane excluding Mumbai Metropolitan Region
MUMBAI	Office of the Insurance Ombudsman, 3rd Floor, Jeevan Seva Annexe, S. V. Road, Santacruz (W), Mumbai - 400 054. Tel.: 022-26106552/26106960 Fax: 022 - 26106052 Email: <a href="mailto:bimalokpal.mumbai@ecoi.co.in">bimalokpal.mumbai@ecoi.co.in</a>	Goa, Mumbai Metropolitan Region excluding Navi Mumbai & Thane			
NOIDA	Office of the Insurance Ombudsman, Bhagwan Sahai Palace, 4th Floor, Main Road, Bagpat, Bareilly, Bijnor, Naya Bans, Sector 15, Distt: Gautam Buddh Nagar, U.P - 201301. Tel.: 0120-2514250/2514252/2514253 Email: <a href="mailto:bimalokpal.noida@ecoi.co.in">bimalokpal.noida@ecoi.co.in</a>	State of Uttaranchal and the following Districts of Uttar Pradesh: Agra, Aligarh, Budaun, Bulandshehar, Etah, Kanooj, Mainpuri, Mathura, Meerut, Moradabad, Muzaffarnagar, Oraiyya, Pilibhit, Etawah, Rampur, Farrukhabad, Firozbad, Gautambodhana gar, Ghaziabad, Hardoi, Sambhal, Shahjahanpur, Hapur, Shamli, Kashganj, Amroha, Hathras, Kanshiramnagar, Saharanpur			
PATNA	Office of the Insurance Ombudsman, 1st Floor, Kalpana Arcade Building, Bazar Samiti Road, Bahadurpur, Patna 800 006. Tel.: 0612-2680952 Email: <a href="mailto:bimalokpal.patna@ecoi.co.in">bimalokpal.patna@ecoi.co.in</a>	Bihar, Jharkhand			

### Grievance Redressal Procedure:

As per Regulation 17 of IRDA of India (Protection of Policy holders Interests) Regulation. 2017.