

From,  
Name:

Address:

Email Address:.....

Contact number:.....

To,  
A&H Claims Department  
Tata AIG General Insurance Co. Ltd.  
7th and 8th Floor, Romell Tech Park, Cama Industrial Estate,  
Western Express Highway, Goregaon(E), Mumbai, Maharashtra 400063

Dear Sir / Madam

RE: EXTENSION OF TRAVEL GUARD POLICY NO .\_\_\_\_\_dated\_\_\_\_\_

This is to inform you that I had obtained the above Insurance Policy through your Authorised Agent,  
\_\_\_\_\_, as per following details:

Policy No.\_\_\_\_\_ Issued on .....

PLAN \_\_\_\_\_Including/Excluding America, for ..... Days

Departure Date \_\_\_\_\_ Return Date\_\_\_\_\_

Kindly note that my trip to (name of country:\_\_\_\_\_). is now getting extended due to

(reason:\_\_\_\_\_

\_\_\_\_\_)  
and I would therefore like to EXTEND the above insurance Policy for a further period of ..... DAYS .  
from \_\_\_\_\_(date) onwards.

I hereby declare that there has been NO CLAIM whatsoever till date, against the above Insurance Policy  
and further state & confirm that there has been NO CHANGE till now in my Personal physical & medical  
condition since the date of issue of the first policy.

I understand that any incorrect information about claim or personal/ physical/medical condition shall invalidate  
this extension and that No refund of premium will be given. The Company will also not be liable to pay any claim  
filed under the extended Policy.

You are now requested to kindly treat this letter as an Application / Proposal for the extension of my  
Insurance Policy as requested above.

Thank ing You,

Yours Faithfully,

(Signature)

Name: